

## Processing your Data - Privacy Policy

The European General Data Protection Regulation is directly applicable as of 25/05/2018. We hereby inform you about how your data is protected during processing (information requirements pursuant to Art. 13, 14 of the GDPR).

### 1. Who is the controller of the data processing and who can you contact?

Internationale Sektion für Prävention im Transportwesen e.V.

The Board c/o Berufsgenossenschaft Verkehrswirtschaft Post-Logistik Telekommunikation  
Ottenser Hauptstr. 54

22765 Hamburg

Germany

T: +49 40 3980-2200

F: +49 40 3980-2210

Email: [secretariat@issa-transportation.org](mailto:secretariat@issa-transportation.org)

and

International Section of the ISSA on Prevention of Occupational Risks in Health Services  
The Board c/o Berufsgenossenschaft für Gesundheitsdienst und Wohlfahrtspflege (BGW)  
Pappelallee 33/35/37

22089 Hamburg

Germany

T: +49 40 20207 2501

F: +49 40 20207 2599

Email: [issa-health@bgw-online.de](mailto:issa-health@bgw-online.de)

hereafter referred to as 'the ISSA sections'.

### 2. What is the purpose of the processing?

The purpose of the ISSA sections is to promote prevention, in particular the prevention of industrial accidents and occupational illness in transportation and health services, through international collaboration. For this purpose, it promotes knowledge transfer and stimulates the cooperation between experts by means of online- and offline media and the organization of international information events. Personal data is processed for the purpose of member administration and collection of membership fees, as well as the organization, registration, participation management and communication as part of the aforementioned events.

### 3. What is the legal basis for the collection and processing of your personal data?

#### 1. Legal regulations

Your data is subject to the provisions of the European General Data Protection Regulation (GDPR) and the German Federal Data Protection Act. This means that the ISSA sections will

process your data only to the extent required by law and laid down in its Articles of Association, while your data will only be accessible to those employees who require it to perform their tasks.

## 2. Consent

In addition to data processing due to legal obligations/powers, data may also be processed if you give your consent to such processing taking place (Art. 6 I a and Art. 9 II a of the GDPR).

## 4. What categories of personal data may be processed?

The following is considered to be relevant personal data: Personal information (surname, first name, date of birth, place of birth, gender, nationality, passport details, etc.), contact details (business contact: employer, position, address, telephone number, email address, etc.), processing data (e.g., account details)

## 5. Who has access to your data?

Your personal data will not be shared with any institutions other than the ISSA sections unless we have relevant legal powers to transfer your data or you give us your consent for doing so. Possible categories of recipients: Service providers: e.g., conference and event venues, conference hotels, institutions, businesses whose factories are visited (list of participants)

## 6. Is your data transmitted to a third country or an international organization?

As a rule, your data will not be transmitted to a country outside the European Union or a country without an adequate level of data protection or to an international organization, though this may happen in individual cases, e.g. when events are organized in such countries.

## 7. How long is your data stored?

The data is stored for as long as it is necessary for the task to be fulfilled and required for compliance with retention obligations arising from the law or the Articles of Association. The storage period depends on various factors: Invoice data as well as any relevant evidence must be stored for a period of 6 or 10 years.

## 8. What are your data protection rights?

You have the right to information about the processing of your personal data and the right to access your data at any time. Providing that certain legal requirements are fulfilled, you also have the right to rectification, erasure and restriction of processing.

## 9. Your right to withdraw consent

If your data is processed on the basis of your consent, you obviously have the right to withdraw your consent at any time. However, please note that your withdrawal of consent does not have a retroactive effect, which means that the processing carried out by the time you withdraw your consent will remain legally valid. You can submit your withdrawal of consent to the body responsible. The contact details can be found in section 1.



## **10. Your right to complain**

If you believe that your rights have been violated during the processing of your personal data, you may also contact the Data Protection Supervisory Authority.

The Data Protection Supervisory Authority responsible for us is:  
The Federal Commissioner for Data Protection and Freedom of Information  
Graurheindorfer Str. 153  
53117 Bonn  
Germany  
Phone: +49 228 997799-0  
Fax: +49 228 997799-55

